# 2019-11-20 DART Planning meeting 3

**Present:** Hannah Norman (HN), Emma Hope (EH) Martin Clarke (MC), Miriam Snowball (MS), Tori Hair (TH),

**Apologies:** Becky Watson (BW), Emma Smith (ES), Hannah Tse-Debenham (HTD), Hannorah Lee (HL), Will Allen (WA),

Chair – MC

1. Crowdfunding:
   * CW created page:
   * TH / HN to proofread asap, feed comments back to CW
   * BS review
   * Aim to have live on Friday in time for Burns Night
   * CW does it have the ability to add gift aid should we become a charity? (would only be likely to apply in March at earliest if so)
2. Grants
   * Spreadsheet of available grants
   * Tricky phrasing some applications to say that some people have this “hardship”
   * One hopeful one has a mid-March deadline. HL to confirm whether this is one requiring charitable status
   * HL and ES may need help with writing – TH v happy to assist
3. Sponsorship
   * On hold, need someone to take this on
4. Events
   * Burns Night
     + Mailing list (means to publicise DART fundraising ceilidh)
       - MC draft what list is for
       - HN/MS prepare input form – googleform
       - HN bring work laptop. Otherwise paper entry
     + Raffle
       - £1 a ticket, will need help folding
       - MC to advertise the HIGNFY prize on the event page
     + Coin Rolling
       - HN to get lots of £1 coins and Whisky
   * Fundraising ceilidh
     + C# in process of being booked for 23rd April – £700
     + Probably also need to pay to use C# PA system as well
     + Capacity ~200? (seated is 400)
     + Band Will C / Will A / Martin. Caller ?

1. Website
   * HTD going to add a page for DART. Can we include a list of our sponsors – we already have Mari Lywd to go on (MC can provide details)
2. Finance update
   * EH chasing outstanding payments for flight bookings
   * Mari Lwyd – £195
   * Minimum fundraising target based on current Yeses ~ £2000
   * Burns Night expecting ~£700 pre raffle and coin rolling
3. Maybes / +1’s
   * Have until late August to confirm flight numbers
   * Would like anyone that would like to come to come (need another dancer or two anyway)
   * Mention in business that it isn’t too late to commit to coming (and won’t be for a while). If worried that haven’t been helping with fundraising from the start – that’s ok, there are things you can help with nearer the time of going.
   * Plus 1’s useful to know as soon as poss as affects things like flights / car hire etc. (14 being the magic number in total for car hire)
4. Logistics/Itinerary
   * Flights booked (£407 per person on the super flexy wonder booking)
   * Depart Saturday 10th, Arrive back at Heathrow 0905 20th Oct
   * DART confirmed as 16-18th October
   * Proposal:
     + Chicago for a couple of nights
     + Stop off at a couple of places on the way
     + Arrive in Minneapolis by Thursday evening to socialise
     + Minneapolis activities likely to include tunes, contra, crawl (hopefully some of the same in Chicago too with the local team
     + May need to run a workshop in Minneapolis
   * Drivers – Clare, Tori, Martin
   * Accommodation in Chicago – a lot sold out as Chicago marathon weekend… So booked into a hotel near the airport on the subway route. 1hr into the centre. Booked 2 “king suites” which have 3 double beds in each (so space for 12 at the mo)
   * All to think of things would like to do whilst away
5. Charitable Status
   * See note HN circulated for info
   * TH to write why we actually need this and to work out what the impact would be if we aren’t a charity. Discuss with HL/ES
   * EH to check banking implications with bank
   * HN to update note with additional info as becomes available
   * TR operates fine at the mo, so we need to know what the benefit would be
   * At the moment a lot of effort but unclear what the benefit would be
6. Action points
   * HN to share the DART G Drive folder for everyone to make use of
   * HN / TH proofread CW page, BS to review
   * HL to confirm whether “hopeful” grant application requires charitable status
   * HTD to add page to TR website
   * All consider things to do whilst away
   * TH to draft why we might need to be a charity and assess implications if not a charity. HN to help update. HL/ES provide info
   * EH review banking implications of becoming a charity