# 2019-12-17 DART planning meeting 2

**Present: Martin Clarke (MC), Hannah Tse Debenham (HTD), Ellie Lang (EL), Miriam Snowball (MS), Tori Hair (TH), Will Allen (WA)**

**Chair: MC**

1. Grants
	* GoFundMe page has been set up by Clare, would be useful for people to look and offer feedback before it goes live
	* TH – lots of grants are for projects, can we make ourselves a “project”?
	* Suggestion of applying for US grants as well as UK
	* Applying for charitable status should be priority
2. Corporate Sponsorship
	* EL – best time for this is after Christmas or in April (new financial year)
	* Need to find paid gigs and commit to them (eg St. Patrick’s day, easier to commit once we know which one we are doing)
	* Suggestion of DART page on TR website to include info and links for GoFundMe and also a section for sponsors eg pubs
3. Events
	* Ceilidh: WA emailed London Welsh centre – potential for ceilidh Thurs night in April (definitely post-DERT). £390 for main hall, holds 100-150 dancers
	* Pub quiz & raffle: suggested for Feb
	* Bag packing: need to be a charity in order to do this
4. Logistics
	* MC looked into flying into Chicago and road tripping to Minneapolis – need to have enough (& old enough) drivers confident to drive on wrong side of road
	* Returning would be a short flight from Minneapolis to Chicago, then Chicago to UK. Last flight from Chicago is 11pm Sunday – it would be better to stay for all of Sunday and leave Mon morning
	* Insurance, ESTAs, travelling with swords and not getting arrested/detained in airports discussed
5. AOB
	* Next meeting to be held mid Jan – confirm at that point if we are going ahead with flight booking
	* Does public liability insurance cover going to USA?
	* Do swords need insuring? (eg if confiscated at airport)
	* Need to confirm details for booking match details on passports (eg no nicknames, alternative surnames)
6. Action Points
	* MC/HN to send test email to check everyone on the mailing list is receiving them
	* CW to email details of GoFundMe page for DART team to offer feedback
	* TH/ES/HL to discuss making TR a “project” for grant applications
	* HN/EH to lead on applying for charitable status
	* EL to draft letter for people to send to individual sponsors/pubs
	* HTD to create DART page on TR website, discuss with CW about adding GoFundMe details & link
	* WA/MS to discuss pub quiz, work out what is needed & how to get it
	* TH to establish process for bag packing – select supermarket & date (once charitable status acquired)
	* HN/MC/EH to check public liability insurance & sword insurance
	* MC to make checklist of logistical bits to organise eg booking flights, ESTAs, insurance, sword transport etc
	* ALL – check passports are in date and will be for at least 6 months post-DART